

**Minutes of the 14th Annual General Meeting
of Project Management Institute Singapore Chapter**

Date: 9th May 2014

Time: 7:00pm

Venue: Theatrette (The Pavillion) Level 5, Singapore Post Centre

Attendees:

COMMITTEE BOARD PRESENT:

1. Umesh Ursekar, President
2. Rama Prasad Mamidi, Vice President
3. Seng Chong Tan, Vice President
4. Nithin Bomirasipeta, Secretary
5. Gerald Goh Teck Sye, Treasurer
6. Roland Tan Kim Khim, Assistant Treasurer
7. Philip Kwa Teow Huat, Board Member
8. Philippa Penfold, Board Member
9. Rashid Mohiuddin, Board Member
10. Ravi Kumbham, Board Member
11. Sarbojit Bose, Board Member
12. Srinivas Jonala, Board Member
13. Tan Heng Meng, Board member
14. Xu Rong, Board Member
15. Jose Mari Rubi-Cruz, Auditor

MEMBERS PRESENT:

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| 1. Abhilash Suriyankandy Vijayakumar | 70. Manish Nathwani |
| 2. Adrian Teo | 71. Manoj Kumar Pillai |
| 3. Ajoy Bodepudi | 72. Manojkumar Singh |
| 4. Alex Siow | 73. Mark Jamieson |
| 5. Alexey Pirogov | 74. Meera Sahib Arshad Nayaz |
| 6. Ambika Karpagam | 75. Michael Didonato |
| 7. Anand Rao | 76. Mohammed Shahid Ahmed |
| 8. Andrew CL Tan | 77. Mohammed Shahjahan |
| 9. Andrew Lloyd | 78. Mohanapriya D. |
| 10. Andy Tan Hong Key | 79. Moy Chee Mun Charles |
| 11. Anna Khodijah | 80. Munish Bawa |
| 12. Ariel Guerrero | 81. Muntasir Rahman |

13. Bai Fangping
14. Balaji Sridharan
15. Byron Nifakis
16. Chalapathy Rokkpathy Harikrishnan
17. Chan Kah Kiong
18. Chang Kwai Leng
19. Chang Loong Po
20. Chee Lee
21. Chen Chin Heng
22. Chen Jianfeng
23. Chong Chun Cheong
24. Chua Ying Yee
25. Conjeevaram Mathivanan
26. Cyril Quah Boon Keng
27. Dan Zberg
28. David Hoicka
29. Dean Seet
30. Debajit Datta
31. Deepak Mamiani
32. Elmer Nacional
33. Emeric Quervet
34. Felicidad Meneses
35. Goh Chern Khai
36. Gopal Raamakrishnan Kamal Raj
37. Gurudas Basu
38. Han Yoong Siew
39. Harihara Subramanian
40. Heng Hui Ying
41. Heng Kok Chye
42. Hew Tze Choong
43. Ho Chiew Hoong Eric
44. Ho Ting Keat
45. Hoo Chee Wai
46. Jaiveer Chand
47. Jasmine Quek Boon Hui
48. Jeffrey Chin
49. Jeganathan Muthukumar
50. Jin Heng
51. John Lee
52. Jonathan Poole
53. Joseph Bo Jiang
54. Jude Noel Lim
55. Kang Poh Peng
56. Kannan Natarajan
57. Kiran Kumar Appana
82. Muthumalai Srinivasan
83. Mysore Suresh
84. Narayanasamy Raveendran
85. Neha Tripathi
86. Ng Beng Choo
87. Ng Yee Yuan
88. Ngee Quok
89. Nikhil Arora
90. Nimal Amaranayake
91. Nishant Priyadarshi
92. Palaniappan Meenakshisundaram
93. Peck Chai Hoon
94. Poon Sook Ching
95. Poornima Ramakrishnan
96. Pradeep Mulky
97. Praveen Dayal
98. Raghunath Nallure Somanna
99. Raja Prabakar Ramanathan
100. Rajkumar Subburaj
101. Ramanathan Ganesh
102. Randall Paniagua
103. Rengasamy Sivaramanathan
104. Richard Low Chong Kheng
105. Roy Lim Pang Hian
106. Saravanan Krishnamurthy
107. See Chim Hock
108. Senaka Vijitha Tiranagama
109. Seow Aik Hoe
110. Shi Jinou
111. Shyam Bathula
112. Sivaram S
113. Subramanian Deepalakshmi
114. Subramanian Gnana Sekaran
115. Subramanian Senthil Ramachandran
116. Sunarto
117. Tan Beng Tong
118. Tan Siew Liang
119. Tan Yen Pheng Aileen
120. Tay Kar Poh
121. The Hong Ping
122. Thiam Size Sylvie Nina
123. Thoo Sheau Feng
124. Tim Gorter
125. V. Sivakumar
126. Vanamali Somanchi

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| 58. Koh Chee Seng | 127. Venkatesh Ramachandran |
| 59. Koh Yueh Shyang | 128. Vijay Kushwaha |
| 60. Kumaravelu Palanivelu | 129. Vikramaditya Kashyap |
| 61. Kuppusamy Narayanan Balamurugan | 130. Vinod Budithi |
| 62. Lee Boon Leon | 131. William Toh Kai Tho |
| 63. Lee Yong Chin | 132. Wilson Carganilla |
| 64. Lim Chang Jing | 133. Wing Lee |
| 65. Lim Kia Hui | 134. Wong Jia Liang |
| 66. Lim Puay Koon | 135. Wong Yew Hoong |
| 67. Lim Song Beng Alan | 136. Xu Gaoming |
| 68. M. Supaya | 137. Yap Kung Leng |
| 69. Mah Koon Sin | 138. Yong Zhi Xiang |
| | 139. Zhang Yuanzheng |

IN ATTENDANCE:

1. Mr. Amolat Singh, Amolat and Partners
2. Ms. Reseena Abdullah, PMI Asia Pacific Service Centre
3. Ms. Kim YeYoon, PMI Asia Pacific Service Centre
4. ie IDEAS Event Management Team

No.	Meeting Notes
	ie IDEAS had conducted registrations and provided voting slip to each participant to conduct secret voting for open roles. Registration and Dinner had completed by 7.10pm
1	<p>Constitution Clause 10.1.1</p> <p>Mr. Pradeep Mulky highlighted that the Executive Committee had violated the Constitution Clause 10.1.1 – “In the event that the Annual General Meeting cannot be held by the end of March, the Registrar of the Societies and the Members shall be notified of the new date by the end of March.” Mr. Umesh Ursekar explained challenges faced by the Executive Committee and apologized on behalf of the Executive Committee on the failure to notify the members by end of March. Mr. Tim Gorter proposed to proceed with the meeting proper, Seconded by Mr. Ravi Kumbham.</p>
2	<p>Meeting started at 7.30pm – 9th May 2014</p> <p>2.1 Mr. Umesh Ursekar called the meeting to order after confirming quorum for the meeting.</p> <p>2.2 Mr. Umesh Ursekar thanked Mr. Alex Siow (past President and Founder of the Chapter), Mr. Amolat Singh, Ms. Anna Khodijah (Vice-President of Indonesia Chapter), Ms. Reseena Abdullah, all volunteers including Nomination and Election Committees, Members of the Executive Committee, Board of Trustee, ie IDEAS Team (Event Management), SB Tan (Accountant) and Raffles PAC (External Auditor) for their presence and support to the Chapter.</p>
3	<p>Agenda of Annual General Meeting (AGM)</p> <p>3.1 Proposed Agenda:</p>

No.	Meeting Notes
	<ul style="list-style-type: none"> • Registration and Dinner • Call Meeting to Order • President's Report • Treasurer's Report • Introduction of Nomination Committee and Election Committee • Introduction of Nominees • Election committee to conduct election and count votes • Special talk by the guest speaker • Election Committee announces the Results of Executive Committee Election 2014 and Introduction of New board members to Members • Any other business • Conclusion of AGM <p>3.2 Mr. Tim Gorter suggested moving the AOB items to be addressed before the voting session as the discussions may affect members' voting decision.</p> <p>3.3 Following discussions, a simple majority count of votes by hand was conducted and 132 members accepted the initial proposed agenda.</p>
4	<p>Minutes of Annual General Meeting 2013</p> <p>Mr. Nithin Bomirasipeta presented the Minutes of AGM 2013 and was accepted by the members.</p> <p>Proposer: Mr. Senaka Tiranagama Seconded by Mr. Munish Bawa</p>
5	<p>President Report</p> <p>5.1 Mr. Umesh Ursekar shared that the Singapore Chapter (SPMI) was the largest chapter in Region 15 by membership count. With 9,786 PMP credential holders resided in Singapore (<i>as of 30 Oct 2013</i>), Singapore was ranked 10th in terms of PMP holders, ranked 11th globally in terms of PMI members (ranking with countries like USA, Canada, India, Brazil, UK, Japan, Germany). Mr. Alex Siow was once again, thanked for his leadership contribution and guidance.</p> <p>5.2 Programs and services such as Professional Development, Focus Group: Case Study Discussions, Panel Discussions, Boot Camps, Social & Networking, Outreach & REPs session, charity funding, regional Symposium, annual dinner, charity service / visit, PM Quest were organized by the Chapter.</p> <p>5.3 Project Management was also promoted to the younger generations and corporate organizations via Students and Corporate Outreach Programs.</p> <p>5.4 Out of the 37 the Community of Practice identified by PMI, the Chapter had selected Government, Health Care, Financial Services and Program Management, which were relevant to Singapore Chapter membership as well as Singapore context.</p> <p>5.5 Symposium 2013 (lead by Mr. Richard Xu and Mr. Sarbojit Bose) achieved a historical record of 860 participants, with a surplus of SGD 221,789. PMI acknowledged the</p>

No.	Meeting Notes
	<p>symposium for 2 consecutive years and Director 2013 PMI Board of Directors, Ms. Beth Partleton delivered the keynote speech in 2013.</p>
5.6	<p>The Chapter membership count had grown to 2030, as at April 2014.</p>
5.7	<p>The Chapter's accumulated surplus stood at SGD791,691 - an increase of 37% from Year 2012.</p>
5.8	<p>The Panel Discussion Program (lead by Mr. Rashid Mohiuddin), had reached out to more senior executives to participate as panelists. With the help of member volunteers, Mr. Rashid Mohiuddin had also worked on drafting the Chapter's 3-Year Business Plan and Governance document.</p>
5.9	<p>With Mr. Tan Heng Meng's co-ordination, the Chapter has signed the Memorandum of Understanding with Republic Polytechnic on 7 August 2013 and Ngee-Ann Adelaide Education Centre on 28 November 2013.</p>
5.10	<p>A visit to the Red Cross Home for the Disabled on 18 January 2014, had brought joy to the residents.</p>
5.11	<p>Members had a great networking evening at the annual members' night. President's Award, Extra-Mile Award and Volunteer Awards (nominated by the Executive Committee) were presented to members who contributed to the Chapter.</p>
5.12	<p>Financial assistance was contributed to Red Cross Haiyan Relief as well as sponsorship on Scholarships & Gold Medal Prizes for the outstanding students and graduates from Republic Polytechnic.</p>
5.13	<p>Mr. Umesh Ursekar thanked Mr. See Chim Hock for his effort and contribution being the appointed Liaising Officer for Singapore to the PMI Education Foundation for the past 2 years.</p>
5.14	<p>With the VRMS- Volunteers Management System initiated by PMI in 2012, a volunteers' sharing night was conducted with Mr. Alex Siow.</p>
5.15	<p>Mr. Umesh Ursekar thanked the effort from the Constitution Committee to complete the constitution revision.</p>
5.16	<p>The vision for the Chapter had also established as Value to membership and Profession, Growth – memberships and quality of programs, Outreach and Partnership, SPMI Branding, Governance and Operations. Mr. Kwa Teow Huat queried on what were the areas were completed for Governance and Mr. Rashid Mohiuddin shared that on planning perspective, due to the roles and responsibilities and organizational structure, the Governance area had to be in-line with the 3-Year Business Plan. For the past 4 to 5 months, the volunteers had completed an index page for the Governance area and had completed 50% of the governance document. Mr. Umesh Ursekar highlighted that the Chapter (SPMI) is a voluntary organization and encouraged members to raise their comments with suggestions and ideas. An example of Mr. Paul Southern's concern on the PDPA ruling was shared. Mr. Umesh</p>

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	<p>on Ursekar shared that area that the new Executive Committee to work on would be the Standard Operating Procedures (SOPs) for the ease of transition of all Posts after each term.</p>
6	<p>Treasurer’s Report</p> <p>6.1 On behalf of Mr. Gerald Goh, Mr. Roland Tan presented the audited Statement of Financial Position, Statement of Income and Expenditure and Statement of Cash Flow as of 31 December 2013. The Chapter has a net Current Assets of SGD 791,691 and a surplus of SGD 217,142.</p> <p>6.2 Transferred to Fixed Deposit In accordance to the Constitution Clause 12.6.2, SGD 182, 360 (50% of the year’s surplus) would be set aside as financial reserve fund.</p> <p>6.3 SGD 652,360 at Standard Chartered Bank as Fixed Deposits of various amounts, Current Account in bank SGD 153,630 which would be sufficient in funding the year’s operation.</p> <p>6.4 As per Constitution Clause 12.4 “The Executive Committee may authorize the expenditure of a sum not exceeding \$50,000 per month from the Society’s funds for the Society’s purposes. For any expenditure in excess of \$50,000 per month, Executive Committee shall get an approval from a subsequent General Meeting. The decision of the General Meeting shall be final and binding to the Executive Committee.” As required by the Constitution, Mr. Roland Tan requested for approval as in the month of October and December 2013, an amount was spent due to the Symposium expenditure and was approved during previous AGM.</p> <p>As no objections were raised, Mr. Senaka Tiranagama proposed to approve the expenditure, Seconded by Mr. Xu Rong.</p> <p>6.5 Approval for appointment of registered public accounting firm as external auditor</p> <p>Mr. Gerald Goh presented that 4 quotations from registered public account firms were obtained, and recommended Raffles PAC for 2014, reason being on the lower cost and the firm had been auditing the Chapter’s account for past 2 years, and had knowledge on the Chapter’s corporation and operation. Mr. Gerald Goh highlighted to the new Executive Committee that in future before signing the agreement with Raffles PAC, market rates for dispersement out pockets has to be agreed. As no objections were raised, Mr. Sarbojit Bose proposed to approve the appointment of external auditor, Seconded by Mr. Rashid Mohiuddin.</p> <p>6.6 Mr. Tim Gorter suggested seeking pre-approval on the symposium budget at the meeting, instead of seeking for approval on the over-spending on symposium expenditure at each general meeting. Mr. Umesh Ursekar shared that with the constitution revision, the expenditure sum had been increased from SGD 30,000 to SGD 50,000, and as the item was not listed in the AGM agenda, the Executive Committee would try to work within the SGD 50,000 restriction.</p>

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	<p>6.7 Mr. Roland Tan shared that currently the financial reserve funds were set aside in Fixed Deposit with authorized signatories from only the Executive Committee and suggested including 1 authorized signatory from the Board of Trustee in future.</p> <p>As no further objections were raised, Mr. Jeffrey Chin proposed to approve the Financial Report, Seconded by Mr. Munish Bawa.</p>
7	<p>Nomination & Election Committees</p> <p>Mr. Nithin Bomirasipeta introduced the Nomination and Election Committees.</p> <p>Nomination Committee Mr. Ganesh Ramanathan (Chairman) Mr. Stefano Mancini Ms. Tham Ming Fong Mr. Abhilash Suriyankandy Vijayakumar Mr. Prasad Karnati</p> <p>Election Committee Mr. V. Siva Kumar (Chairman) Mr. Nikhil Arora Ms. Subramanian Deepalakshmi</p>
8	<p>Election 2014</p> <p>Mr. Nithin Bomirasipeta invited the Election Committee to proceed with the election process.</p> <p>8.1 Ground Rules to Election 2014 Mr. V. Siva Kumar announced that no voting slips were to be issued with the commencement of election process. Members were requested not to leave until the voting session was over and the voting slips would be collected by the event management team.</p> <p>8.2 Nomination Results All nominations were accepted by the Nomination Committee and Mr. V. Siva Kumar announced the results and congratulated the unopposed posts:</p> <ul style="list-style-type: none"> • President - Mr. Umesh Ursekar • Assistant Treasurer – Mr. Praveen Dayal <p>8.3 Contested Posts There were 6 contested posts – Vice-Presidents, Secretary, Assistant Secretary, Treasurer, Board Members and Trustees. Mr. Nikhil Arora introduced the following successful nominees as follows:</p> <p>Vice-Presidents (2 Posts) – Mr. Rama Prasad Mamidi, Mr. See Chim Hock, Mr. Kwa Teow Huat Secretary (1 Post) – Mr. Xu Rong, Mr. Tan Heng Meng Assistant Secretary (1 Post) – Mr. Jose Mari Rubi-Cruz, Mr. Seow Aik Hoe</p>

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	<p>Treasurer (1 Post) – Mr. Roland Tan, Mr. Nithin Bomirasipeta</p> <p>Board Members (9 Posts) – Mr. M. Supaya, Mr. Jaiveer Singh Chand, Mr. Rashid Mohiuddin, Mr. Michael A. Didonato, Mr. Sarbojit M. Bose, Mr. Balasubramanian Ramesh Rajangam, Ms. Neha Tripathi, Mr. John Lee Ching Lee, Mr. Natarajan Kannan, Mr. Chong Chun Cheong, Ms. Cheryl Chng Jia Wei, Mr. Jeffrey Tan Soon Lee, Ms. Philippa Penfold, Mr. Chen JianFeng</p> <p>Trustees (5 Posts) – Mr. Tan Seng Chong, Mr. Alex Siow Yuen Khong, Mr. Senaka Tiranagama, Mr. S. Sivaram, Mr. Ramesh Swaminathan, Mr. S. Harihara Subramanian</p> <p>8.4 Nomination of Auditors</p> <p>Ms. Subramanian Deepalakshmi highlighted the following criteria before inviting members to nominate for the 2 Posts of Auditor.</p> <p>Nominee must be an SPMI member. No member may nominate more than one member for any post. Members standing for election and member who have already nominated a member for executive committee cannot not make any new nominations in the General Meeting.</p> <p>Mr. Balaji Sridharan Nominated by Mr. Ganesh Ramanathan, Seconded by Mr. Srinivas Jonala</p> <p>Mr. Yong Zhi Xiang Nominated by Mr. Roland Tan, Seconded by Mr. Tan Heng Meng</p> <p>Ms. Mohanapriya D. Nominated by Mr. Tan Beng Tong, Seconded by Mr. Tim Gorter</p> <p>Mr. Tan Beng Tong Nominated by Mr. Tan Seng Chong, Seconded by Mr. John Lee Ching Lee</p> <p>Elections proceeded for the contested posts and ie IDEAS team along with the Election Committee proceeded with the vote counting. The meeting was on hiatus with guest speaker Mr. Nishant Kasibhatla presented a talk on 3Ms for Success.</p>
9	<p>Election Results</p> <p>With the simple majority count of votes, Mr. V. Siva Kumar announced the deck from Election results:</p> <p><u>Vice-Presidents</u> Mr. Rama Prasad Mamidi = 90 Mr. See Chim Hock = 120 Mr. Kwa Teow Huat = 54</p> <p><u>Secretary</u> Mr. Xu Rong = 87 Mr. Tan Heng Meng = 54</p>

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	<p><u>Assistant Secretary</u> Mr. Seow Aik Hoe = 81 Mr. Jose Mari Rubi-Cruz = 60</p> <p><u>Treasurer</u> Mr. Roland Tan = 86 Mr. Nithin Bomirasipeta = 58</p> <p><u>Board Members</u> Mr. M. Supaya = 60 Mr. Jaiveer Singh Chand = 61 Mr. Rashid Mohiuddin = 99 Mr. Michael A. Didonato = 97 Mr. Sarbojit M. Bose = 68 Mr. Balasubramanian Ramesh Rajangam = 57 Ms. Neha Tripathi = 96 Mr. John Lee Ching Lee = 82 Mr. Natarajan Kannan = 49 Mr. Chong Chun Cheong = 54 Ms. Cheryl Chng Jia Wei = 81 Mr. Jeffrey Tan Soon Lee = 77 Ms. Philippa Penfold = 107 Mr. Chen JianFeng = 65</p> <p><u>Trustees</u> Mr. Tan Seng Chong = 113 Mr. Alex Siow Yuen Khong = 135 Mr. Senaka Tiranagama = 107 Mr. S. Sivaram = 78 Mr. Ramesh Swaminathan = 82 Mr. S. Harihara Subramanian = 62</p> <p><u>Auditors</u> Mr. Balaji Sridharan = 64 Mr. Yong Zhi Xiang = 71 Ms. Mohanapriya D. = 51 Mr. Tan Beng Tong = 59</p>
10	<p>New Board 2014 – 2015</p> <p>Mr. V. Siva Kumar congratulated and welcomed all elected members.</p> <p>President – Mr. Umesh Ursekar Vice Presidents – Mr. See Chim Hock and Mr. Rama Prasad Mamidi Secretary – Mr. Xu Rong Assistant Secretary – Mr. Seow Aik Hoe Treasurer – Mr. Roland Tan Kim Khim Assistant Treasurer – Mr. Praveen Dayal</p>

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	<p>Board Members: Mr. Rashid Mohiuddin Mr. Michael A. Didonato Mr. Sarbojit M. Bose Ms. Neha Tripathi Mr. John Lee Ching Lee Ms. Cheryl Chng Jia Wei Mr. Jeffrey Tan Soon Lee Ms. Philippa Penfold Mr. Chen JianFeng</p> <p>Board of Trustee: Mr. Tan Seng Chong Mr. Alex Siow Yuen Khong Mr. Senaka Tiranagama Mr. S. Sivaram Mr. Ramesh Swaminathan</p> <p>Auditors – Mr. Balaji Sridharan and Mr. Yong Zhi Xiang</p>
11	<p>Any Other Business</p> <p>11.1 Delay of AGM 2014 Mr. Tim Gorter understood that apart from what was addressed in the opening speech, on the fact that it was delayed due to seeking legal advice on the 2 Constitution clauses on 6 years term limit (Clause 7.10), and queried if it is morally (avidly) right that it is not being upheld in the election.</p> <p>Mr. Umesh Ursekar highlighted that the revised constitution, including the 6 years term limit, was drafted and proposed by the Constitution Committee independently and accepted by members during the EOGM. The President’s role was to bring consensus within the Executive Committee, which did not happen, and hence required professional legal advice. Mr. Senaka Tiranagama shared that the constitution did not indicate commencement of the 6 years term limit, hence legal consultation was sought to avoid legal challenge.</p> <p>Mr. Tim Gorter reiterated that the 6 years term which was based, and the Executive Committee sought legal advice and was eliminated at the first election.</p> <p>11.2 The incoming Board shortly after the election has a strategic meeting within which it defines what its strategic plan and objectives are for the year, would the secretary please outline what these plans and objectives were for the past year, and what the outcome was.</p> <p>Mr. Tim Gorter shared his opinion to the Chapter as events organizing Chapter and not working very much in the field of promoting PMI, year on year created paying events, with increasing registration fees, and cash buffer of the Chapter grows significantly, but membership did not benefit much.</p>

No.	Meeting Notes
	<p>Mr. Umesh Ursekar shared that there were no formal KPIs, and would discuss the feedback with new Executive Committee. Mr. Umesh Ursekar highlighted that the Chapter is a voluntary organization and many times worked within constrain, such as ensuring volunteers turning up for any discussions. However, each individual event / program portfolio targets had always been met.</p> <p>As the opinion received was based on Mr. Tim Gorter as an individual, Mr. Senaka Tiranagama suggested forming an independent committee, like the Constitution Committee, to conduct members’ survey to understand the members’ expectations.</p>
11.3	<p>To state to the membership the exact mission of the chapter and what it has done in the past year to full fill all of the objectives of the mission.</p> <p>Mr. Rama Prasad Mamidi shared that members were receiving through attending the events conducted and learned from the quality speakers. Mr. Umesh Ursekar shared that the Chapter’s achievements were indicated in the President’s Report distributed, a few to name the outreach programs (student and corporate), MOUs, PMIEF and other non-profitable organizations. Many members were also in their mid-career level and the Chapter was also helping members to reach the senior executive level. For example, C-levels executives sourced to participate in Panel Discussion events.</p>
11.4	<p>Membership Growth</p> <p>Mr. Roland Tan shared that the membership increase was only about 9% last year as compared to the 21% 3 to 4 years ago, and the percentage had been lowering for recent years.</p> <p>Mr. Umesh Ursekar shared that as an organization grows, percentage of growth slows down, unless until a change in the basic fundamentals of the organization. With the challenges ahead, it would be ambitious to target the membership growth as per previous years.</p>
11.5	<p>To ensure that all ethical issues are upheld, please explain to the membership how the board ensures that</p> <ul style="list-style-type: none"> i. to ensure that all members are given full opportunity to volunteer, even when they are not currently part of, or have not ever been part of the elected board. That the board makes opportunity equally available to all. ii. That the board shows clear and complete transparency throughout its decision making. iii. That the board show complete transparency in regards to any potential favoritism and discrimination. iv. To ensure that through any SPMI process all the requirements are not only legally applied, but also ethically and fairly applied to all participants. <p>Mr. Umesh Ursekar shared that with more than 50% new members in the Executive Committee last term, any decisions made were conducted democratically majority based voting took placed for all portfolios, including the position of Symposium</p>

No.	Meeting Notes
11.6	<p>Chair. Decisions made by the Executive Committee during the Board meetings and were documented. The process were conducted with transparency and ethically, no favoritism or discrimination.</p> <p>To check on the achievements of the Executive Committee or if it went along with what, in general, the future governance of the Executive Committee of the Chapter of this size, Mr. Tim Gorter requested to form a committee, without any Executive Committee members, that looks at the development of the governance of the Chapter that list with checkpoints in-line with the mission of PMI.</p> <p>Mr. Umesh Ursekar acknowledged on the suggestions and would discuss amongst the Executive Committee before incorporation.</p>
11.7	<p>Mr. Munish Bawa suggested at the next Constitution revision, adding a clause to the Constitution, that it would be mandatory to the Executive Committee declaring KPIs to the members.</p>
12	<p>Meeting adjourned</p> <p>There being no other matter, the AGM was adjourned at 10.32pm.</p>

Recorded by Vanessa Tay, ie IDEAS

Reviewed and Vetted by Mr. Richard Xu, Secretary and Mr. Seow Aik Hoe, Assistant Secretary