

**Date: 28 May 2015****MINUTES OF THE 15TH ANNUAL GENERAL MEETING (AGM) OF THE  
PROJECT MANAGEMENT INSTITUTE SINGAPORE CHAPTER (SPMI)****DATE: 24 Apr 2015 TIME: 7:00pm - 9:00pm****VENUE: NTUC, One Marine Blvd, Level 7, Room 701**

**1.0 Registration.** The ie-Ideas Secretariat held Registration for all SPMI Chapter Members attending the Annual General Meeting (AGM). All SPMI Chapter Members received Voting Slips for elections during the AGM. There were a total of eight (8) 2014-2015 Executive Committee and Board Members present. Registration confirmed a total of 148 Chapter Members present. The quorum was confirmed based on 25% or 70 members present whichever was less.

**2014-2015 Executive Committee & Board Member Attendees:**

1. Umesh Ureskar - President
2. Rama Mamidi - Vice President
3. Chim Hock See - Vice President
4. Michael DiDonato - Board Member
5. Rashid Mohiuddin - Board Member
6. John Lee - Board Member
7. Sarbojit Bose - Board Member
8. Jeffrey Tan - Board Member

**Member Attendees:**

No.	Name (First, Last)	No.	Name (First, Last)
1	Emisukri Abdul Rahman	75	Chee Mun Charlies Moy
2	Brian Alves	76	Pradeep Mulky
3	Kiran Kumar Appana	77	Sugumaran Murugaiyan
4	Meera Sahib Arshad Nayaz	78	Elmer Nacional
5	Arumugam Arunkumar	79	Venkataramanan Nagarajan
6	Fangping Bai	80	Kannan Natarajan
7	Mohan Balagopal	81	Chi Wang Ng
8	Durgasankar Banerjee	82	Ling Ling Ng
9	Gurudas Basu	83	Josephine Ng

10	Suhas Bhide	84	Bernard Boon Hock Ong
11	Ajoy Bodepudi	85	Venkata N S Acharya Paniharam
12	Chew Mee Chai	86	Stephen Parry
13	Weng Chan	87	Manoj Kumar Pillai
14	Loong Po Chang	88	Sook Ching Poon
15	Bin Chen	89	Arun Prasad
16	Sau Mun Chew	90	Vinayak Pravin
17	Lee Yong Chin	91	Cyril Boon Keng Quah
18	Jeffrey Chin	92	Blythe Angelique Mic Quitoriano
19	Chun Cheong Chong	93	Aishwarya R. T. K.
20	Chuan Kiet Choo	94	Surianarayanan Raghavan
21	Chan Tat Chow	95	Pandiya Rajan
22	Mohanapriya D	96	Balasubramanian Ramesh Rajangam
23	Moiz Dahodwala	97	Stalin Ramachandraiye Muthusundaram
24	Atul Dhamne	98	Venkatesh Ramachandran
25	Ravindra Dixit	99	Anand Rao
26	Teo Eng Chin	100	Narayanasamy Raveendran
27	Foong Ching Fong	101	Subbaiah Ravi
28	Richard Fothergill	102	Luis Rincones
29	Ng Tiong Ghee	103	Sivaram S
30	Subramanian Gnana Sekaran	104	Sasanka Sahu
31	Siew Ngoh Goh	105	Mariana Saibun
32	Ngan Pin Alex Goh	106	Jessica Sanchez
33	Arul Prasath Gurusamy	107	Vaidhyanathan Prabhu Santhanagopalan
34	Hui Ying Heng	108	Kim Mok Seah
35	Kok Chye Heng	109	Subramanian Senthil Ramachandran
36	David Hoicka	110	Arumugam Senthivel
37	Chee Wai Hoo	111	Leong Siew Kit

38	Mohamad Zahid Bin Ibrahim	112	Yash Singh
39	Lilibeth Jose	113	Paul Siu
40	Zhao Jun Cai	114	Wai Leng Soh
41	Venkata Subramanya P Karnati Shive Shankara	115	Dianah Soh
42	Tee Khee Joo	116	Chen Peng Soon
43	Eileen Khoo	117	Balaji Sridharan
44	Senthilnathan Krishnamoorthy Mani	118	Muthumalai Srinivasan
45	Chee Seng Koh	119	Rameshbabu Subbaravalu
46	Wei Yang Koh	120	Harihara Subramanian
47	Nge Heng Koh	121	Supaya
48	Goh Koon Min John	122	Abhilash Suriyankandy Vijayakumar
49	Ken Kramme	123	Steven Chor Kok Tan
50	Valayanattham Kumarappan	124	Yvonne Tan
51	Giridhar Lanka	125	Andy Hong Key Tan
52	Suhwe Lee	126	Yen Boon Tan
53	Boon Leon Lee	127	Andrew Cl Tan
54	Chee Lee	128	Chun How Tan
55	Pui Shan Caroline Lee	129	Boon Nern Tan
56	Chua Wee Liang	130	Velimir Tasic
57	Ediwanto Liga	131	Adrian Teo
58	Puay Koon Lim	132	Tze Mao Teoh
59	Ryan Lim	133	Ming Fong Tham
60	Song Beng Alan Lim	134	Senaka Vijitha Tiranagama
61	Kia Hui Lim	135	Tong Lee Toh
62	Anthony Lim	136	Meng Seng Toh
63	Quiyue Lin	137	Chiew Boon Ung
64	Andrew Lloyd	138	Kok Hoong Wai
65	David Loke Lye Khiong	139	Hendra Widarta

66	Richard Chong Kheng Low	140	Wei Yap Won
67	Wee Ping Low	141	Weng Aun Wong
68	Stephen Low	142	Huulin Xiong
69	Koon Sin Mah	143	Kung Leng Yap
70	Bragadeswaran Manikandan	144	Chee Seng Yee
71	Elizabeth Matthew	145	Chai Ling Yee
72	Kalander Mohideen Mohamed Musthafa	146	Hon Chong Yong
73	Jouhar Mohammed	147	Muhammad Zuhaidi Zainuddin
74	Deepti Monga	148	Thant Zin

**In attendance:** Ms. Reseena Abdulla, PMI APSC, Ms. YeYoon, PMI APSC

**2.0 AGM Called to Order.** The Vice President for Existing Programs, Mr. Rama Mamidi, assumed the duties of emcee for the AGM in the absence of the Honorary Secretary. With that, the AGM was called to order at 7:10pm.

**3.0 AGM Agenda.** The AGM Agenda was presented to the Members for review and approval:

- Registration and Dinner
- Call meeting to order
- President's Report
- Treasurer's Report
- Introduction of the Nomination and Election Committees
- Introduction of the Nominees
- Election Committee to conduct the Elections and count votes
- Proposed Constitution Changes
- Election Committee announcement of Election Results
- Introduction of new Executive Committee and Board Members
- Any Other Business (AOB)
- Conclusion of AGM

(Note: Upon review of the Agenda by the Chapter Members, no objections raised and the agenda was approved.)

#### 4.0 President's Annual Report 2014-2015

This is the 15<sup>th</sup> year for the Chapter which started off as a fledgling community of Project Managers from Singapore and as of Dec 2014 the membership has over 1859 and is growing rapidly day by day. Today, we are still the largest Chapter in the Region 15 of PMI.

We thank all our members, volunteers, sponsors, Registered Education Providers (REPs) and everyone who has helped us in our journey.

As an organization tasked with promoting project management in the region, SPMI has been involved in various activities over the years spanning social, charitable and professional development events for the benefit of our members, project management professionals and the society at large.

This year we had created the vision and mission for the Chapter.

Some of our achievements:

- Fifteen (15) events organized and participated in during the term.
- Programs and publication which have launched last and this year namely, Panel Discussion, Volunteers' Information Night and Boot Camps such as PgMP and PMI-ACP, which received further encouraging feedbacks from the attendees.
- We have successfully organized the first-ever Project of the Year Award in two categories: Engineering/Construction & Business /Information Systems.
- The purpose was to recognize the **outstanding projects** in Singapore, as well as to reach out to the major organizations and promote learning and sharing among the PM community. We have successfully announced finalist and winners for the project of the year award, at our Member's Night held in February 2015. Guest of Honour, Mr. Teo Ser Luck at our annual symposium has presented trophies to finalist and winners.
- We successfully held our 10th Regional Symposium from the 25<sup>th</sup> to 28<sup>th</sup> October 2015, at Marina Bay Sands Convention Centre with the Theme: **"Today to Tomorrow: Leading Vision to Reality", with 2 tracks and Professional Development Workshop.** Mr. Teo Ser Luck, Minister of State, Ministry of Trade and Industry and Mayor, North East District, Singapore attended the event as the Guest-of-Honour. Closing keynote was address by Mr. Oscar de Bok, CEO, DHL Supply Chain Asia Pacific. Several "C" level executives were part of panel discussions. The Symposium had attendance of 691 attendees with 26 eminent speakers and panellists from across the Globe. There were speakers and delegates from places as diverse and far away as Argentina, Australia, Canada, Hong Kong, India, Indonesia, Japan, Malaysia, New Zealand, Philippines, Saudi Arabia, South Korea, Sri Lanka, Thailand, Vietnam and Singapore.
- We held our membership night gala dinner for our members networking and relaxation on 6 Feb 2015. We had more than 180 registrants. We thank you for your support.

- We held a social outing at the Ang Mo Kio AWWA Home (AWWA Community Home for Senior Citizens). Along with the senior citizens and Republic Polytechnic students, we visited the Singapore Sports Hub, followed by shopping at NTUC Fair Price, before heading back to the community home for lunch and interactions with the senior citizens.
- Following members have awarded for their contribution to the Chapter.
  - Ms. Neha Tripathi and Mr. Seow Aik Hoe were awarded the PMI Singapore Chapter President's Award for their extraordinary contribution to the Chapter at the Annual Members' Night.
  - Mr. John Lee Ching Lee, Mr. Michael DiDonato, Mr. Raymond Chen Jian Feng and Mr. Jeffrey Tan Soon Lee were awarded for the PMI Singapore Chapter Excellence Award for their outstanding support to the Chapter at the Annual Members' Night
  - Mr. Balasubramanian Ramesh Rajangam, Mr. Prasad Karnati, Ms. Sandra Friedel, Mr. Sivakumar Venkatasubramanian were awarded for the PMI Singapore Chapter Volunteer award for their time and contribution to the Chapter.
- For the first time in the Chapter's history, the Chapter has created governance and business plan documents.
- The Chapter financial books are audited by external auditors.
- We have lead a delegation of the board to the Asia Pacific PMI Leadership • meeting held in Bali 28-30 Mar 2015, to meet with global leaders to share and learn the best practices in Governance and Growth. Several times our chapter has been recognised and appreciated for various unique programs at this leadership meeting.
- We have continued to build the Strategic relationships and to partner with other professional bodies in Singapore, such as IAOP (International Association for Outsourcing Organisation) and NTUC U-Associate. We have already started to organize activities with these organizations that deliver more value, not just to SPMI members, but to a larger body of professionals in Singapore.
- The Chapter is also proud to offer Gold Medal Awards, Diploma prizes and module prizes to Republic Polytechnic students to assist and encourage them in performing better at their studies in project management.

These are just a few of the many accomplishments we've made in the current term. As committed, we focused more on partnering with companies, student outreach and community relations, and with REPs. The Executive Committee is committed to providing the leadership, guidance and support to bring the PMI Singapore Chapter to the forefront of providing value to membership and advancing the project management profession.

This term has been very meaningful for the Singapore Chapter as we focus and work towards our mission and vision to advance the profession of project management.

I am very proud of our Executive Committee members and volunteers for all of their accomplishments. I take this opportunity to thank the membership for their overwhelming support to make this term a great success for the PM Community in Singapore and to the Chapter. It is your overwhelming support and active involvement that keeps us going in this volunteer service.

I would like to thank PMI Asia Pacific Service Centre for their continued excellent support.

I would like to give special thanks to ie IDEAS who have provided excellent secretarial and event management support throughout the term and have put in extra effort whenever we were in need.

I would like to give special thanks to SB Tan & Co who have been diligently keeping our accounts and have guided us in financial matters.

I would like to give special thanks to Raffles PAC who have assisted us with the auditing of our book keepings.

I would like to thank Mr. Alex Siow, past President for the guidance. I would like to also thank the Board of Trustees: Mr. Alex Siow, Mr. Senaka Tiranagama, Mr. Ramesh Swaminathan, Mr. Tan Seng Chong and Mr. S. Sivaram for their support.

I would also like to thank Mr. Amolat Singh, Legal Advisor, for his continued advice. We look forward to more high quality programs and achieving greater heights in the new term.

Sincerely,

**Umesh Ursekar**

**President**

**Project Management Institute Singapore Chapter (SPMI)**



### Board of Directors



**Umesh URSEKAR**

**President**



**Rama MAMIDI**

**Vice President**



**SEE Chim Hock**

**Vice President**



**XU Rong Richard**

**Secretary**



**SEOW Aik Hoe**

**Asst. Secretary**



**Praveen DAYAL**

**Treasurer**



**Neha TRIPATHI**

**Board Member**



**Philippa PENFOLD**

**Board Member**



**Rashid MOHIUDDIN**

**Board Member**



**Michael DIDONATO**

**Board Member**

**Sarbojit BOSE**

**Board Member**

**LEE Ching Lee John**

**Board Member**





**CHNG Jia Wei Cheryl**  
Board Member



**TAN Soon Lee Jeffrey**  
Board Member

**CHEN Jian Feng**  
(Raymond)  
Board Member

**Balaji SRIDHARAN**  
Auditor



**YONG Zhi Xiang**  
Auditor



**Alex SIOH**  
Trustee

**Ramesh**  
**SWAMINATHAN**  
Trustee

**Senaka**  
**TIRANAGAMA**  
Trustee



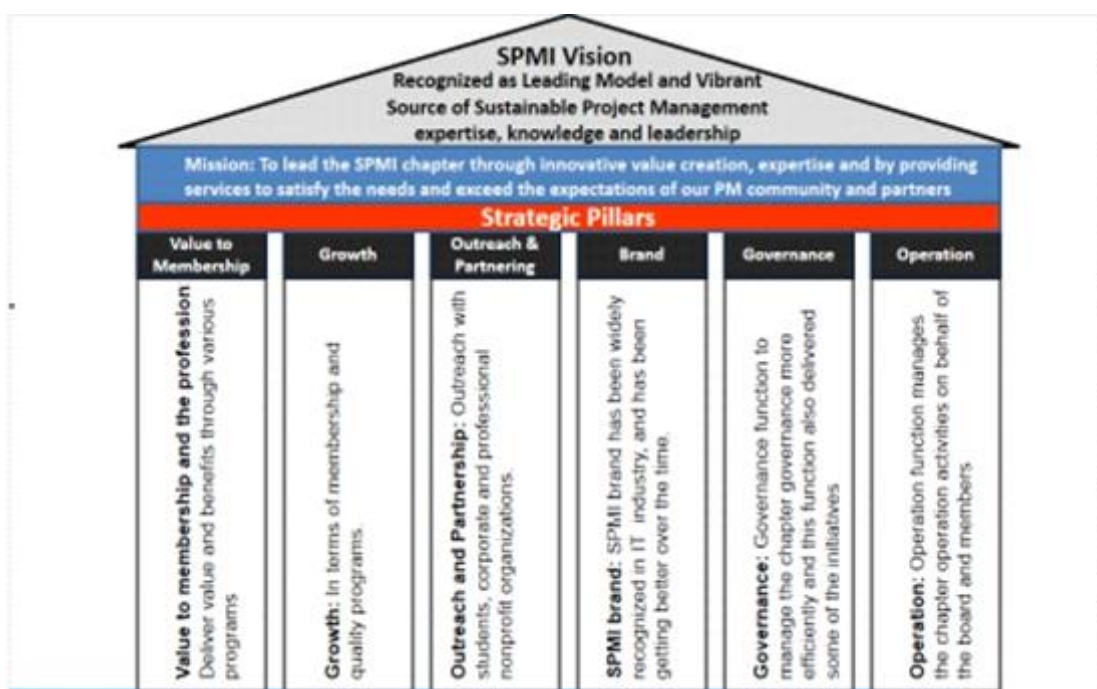
**TAN Seng Chong**  
Trustee



**S. Sivaram**  
Trustee

## Vision, Mission and Strategic Area of Focus

The first time of the Chapter history, we have defined Vision, Mission, and Strategic areas of focus for next 3 years.



## Strategic Areas of Focus

### Outreach and Partnering

- Student Outreach
- Corporate Outreach
- Other Professional Organization

### Communities of Practice

- Government
- Health Care
- Financial Services
- Program Management

### Project of the Year

The Singapore Chapter of the Project Management institute (SPMI) held its first Project of the Year Awards (SPMI-POY) in this term 2014-15. The SPMI Project of the Year Award is aimed to recognize, honor, and publicize a successful project and the achievements of the project team for superior performance of project management. The awards are presented under the 2 categories:

- Engineering and Construction Category
- Business and Information Systems Category



The judges' panel comprised of leading business leaders, including Mr. Steve Walker (CIO, DHL Supply Chain Service), Mr. Khoong Hock Yun ( Asst. CEO, IDA Singapore), Mr. Yap Tiem Yew (Group Director, HDB Singapore), Mr. Alex Siow (Managing Director, Accenture), Mr. Moiz Husain (Project Executive, ExxonMobil), and Mr. Jay Wadhvani (Managing Director, Jacobs Engineering Singapore). Following esteemed organizations nominated their outstanding projects for the SPMI Project of the Year Awards 2014-15.

The following winners and finalists received the awards from Mr Teo Ser Luck, Minister of State, Ministry of Trade and Industry and Mayor, North East District, Singapore at the SPMI Regional Symposium on 26<sup>th</sup> Mar, 2015.

**Business & Information Systems Category**

<b>Winner</b>	
<b>Outpatient Pharmacy Automation System (OPAS)</b>	
by <b>Integrated Health Information Systems</b>	
<b>Finalists</b>	
<b>Singapore Data Centre Setup &amp; Migration</b>	<b>FATCA Programme for Corporate &amp; Institutional Clients</b>
by <b>Maybank</b>	by <b>Standard Chartered Bank</b>

**Engineering & Construction Category**

<b>Winner</b>	
<b>Downtown Line 1 MRT Telok Ayer station and tunnels</b>	
by <b>Land Transport Authority Singapore</b>	
<b>Finalists</b>	
<b>Singapore Grand Prix</b>	<b>Victoria Theatre and Victoria Concert Hall Redevelopment</b>
by <b>Faithful+Gould</b>	by <b>RLB Consultancy Pte Ltd</b>

I would like thank Rashid for leading this brand new program and also would like to thanks to all judges and the members of evaluation committee.

### Focus Group, Boot Camp, Panel Discussion and Charity Events

We organize a number of Focus Group, Boot-Camp, Panel Discussion and Charity events to bring greater value to our chapter members. These events provide excellent platforms for our members in networking, to learn from experienced project management (PM) practitioners as well as the opportunity to contribute back to the community. This year, we also started a number of new initiatives. One of which would be a panel discussion that SPMI jointly organized with the International Association of Outsourcing Professionals (IAOP), Singapore Chapter. The panel discussion topic was about “Effective business transformation – how to deliver this through sourcing and project management”. This joint event brings together prominent industry leaders and experts, both from project management and outsourcing background, to share their experiences and thoughts about effective business transformation. The event was well-received with positive feedbacks from the members.

In terms of charity and community outreach event, SPMI visited AWWA Home (AWWA Community Home for Senior Citizens) at Ang Mo Kio and brought the senior citizens for a shopping trip to Singapore Sports Hub, followed by a buffet lunch at their premises on 3<sup>rd</sup> January 2015. Besides SPMI members and the volunteers' involvement, we were glad that we also had over 50 students from Republic Polytechnic to support us in this charity event. We were able to organize a much bigger scale charity event this year, thanks to the enthusiastic support coming from SPMI board, SPMI volunteers and RP students. The charity and community event was also an important outreach event for SPMI to introduce project management (PM) to our younger generation.

The following are a list of Focus Group, Boot-Camp, Panel Discussion and Charity events that we have organized this year.

#### The events organized this term were:

- The Name of the Game is Risk!
- Where did my time go?
- Project Success: What is it, how do we measure it, and how do we make it happen?
- One-Day PgMP Boot Camp
- Effective business transformation - how to deliver this through sourcing and project management

Overall, we receive overwhelming support and participation from our members in these events. I would also like to thank Mr. Seow Aik Hoe, Mr. Rama Mamidi and Mr. John Lee for successfully organising the event.

### **Professional Development Programs**

We organized six Professional Development Programmes that attracted as many SPMI members and non-members to these events. The Team that brought this to you comprised of Mr. John Lee Ching Lee and the board members. I would like to thank them for their contributions in organizing the events. I would like to thank all the speakers mentioned below who took time and energy to speak at our events. I also thank to Mr. Rama Mamidi for providing his leadership and guidance during the entire term.

#### **The events organized this term were:**

- Singapore Personal Data Protection Act (PDPA): What you cannot miss in your IT systems and projects?
- Successful Influencing Skills For Project Managers
- Change, Results and Presentations for Positive Business Results
- Mining For Gold! Facilitations Skills for Productive Meetings, Teams, Projects, Client Meetings and Staff Sessions
- Project Cost Control - an underrated knowledge area for Project Managers
- Teams: Why they are not sum of their members

### **Registered Education Providers (REPs)**

We held a breakfast - meeting with the REPs in Singapore. The intent was to see how we could work together with them to add value to our members and to provide better learning opportunities. I would like to thank Mr. Michael DiDonato for his leadership and contributions in building further relationship and organising the events. Also I would like to thank to Mr. See Chim Hock his handholding and guidance for all REPs activities. Some REPs extended special discounts to SPMI members on their courses. Sponsorships were received from some REPs on events which we have



conducted. We have repeated some here to show the extent of the co-operation between SPMI and the REPs.

### Social and Networking Programs

We organized two social and networking related Programmes, exclusively for SPMI Members. The Team that brought this to you comprised of Mr. Seow Aik Hoe and Mr. John Lee. I would like to thank them for their contributions in organizing the events.

**The events organized this term were:**

- Community Outreach to AWWA Elderly Services
- Annual Members' Night 2015





### Regional Symposium

We organized our 10<sup>th</sup> Regional Symposium from 25<sup>th</sup> to 28<sup>th</sup> March 2015 at Marina Bay Sands Convention Centre.

It was a truly multinational cast of speakers giving the attendees the benefit of their knowledge and experience Sponsors for the Event.

We had speakers and participants from places as diverse and far away as Argentina, Australia, Canada, Hong Kong, India, Indonesia, Japan, Malaysia, New Zealand, Philippines, Saudi Arabia, South Korea, Sri Lanka, Thailand, Vietnam and Singapore. This symposium has attracted 691 participants from around the regions.

We had 8 sponsors and 26 speakers covering 2 tracks over the two days and panel discussion.

Mr. Teo Ser Luck, Minister of State, Ministry of Trade and Industry and Mayor, North East District, Singapore attended the event as the Guest-of-Honour.

We look forward to your continuous support for the coming symposium and events. Please come forward to volunteer yourself to assist the Chapter and very importantly is to show your support in coming symposium and events. Your participation and

feedbacks will enable the Chapter to improve the quality of the events, and to serve you better!

PMI Singapore Chapter would like to thank our parent organization PMI HQ for their support.

Our special appreciation and thanks also go to the many Sponsors – BridgingMinds Network, COMAT, ESI, IIL, NUS-ISS-UXC Consulting, Rally Software for Gold Sponsorship, Curtin Singapore and PM-Partners Group for Exhibitor Sponsorship.

I would also like to thank Ms. Neha Tripathi, the organizing Committee Chair, Mr. Raymond Chen Jian Feng, the organizing Committee Co-Chair, Mr. Rama Mamidi, Mr. See Chim Hock, Mr. Rashid Mohiuddin, Mr. Michael DiDonato, Mr. Praveen Dayal, Mr. Senaka Tiranagama, Mr. Prasad, Ms. Sandra Friedel, Ms. Phillippa Penfold, Mr. Sarbojit Bose, Mr. Lee Ching Lee, John, Mr. Jeffrey Tan, and all board members, volunteers and polytechnic students to achieve the historical success.



## PMI Singapore Chapter

20 Bendemeer Road, #04-02 CyberHub Singapore 339914



[www.pmi.org.sg](http://www.pmi.org.sg) | [customercare@pmi.org.sg](mailto:customercare@pmi.org.sg)



I would like to thank to the team of ie IDEAS and PMI Asia Pacific Service Centre for their wonderful support and service.



### Governance and Business Plan

We have embarked on developing its initial governance framework and business plan since term 2013-2014. The development of the governance framework and business plan was taken to the next level during term 2014-2015 by the Chapter and the Executive Committee.

#### Governance Handbook



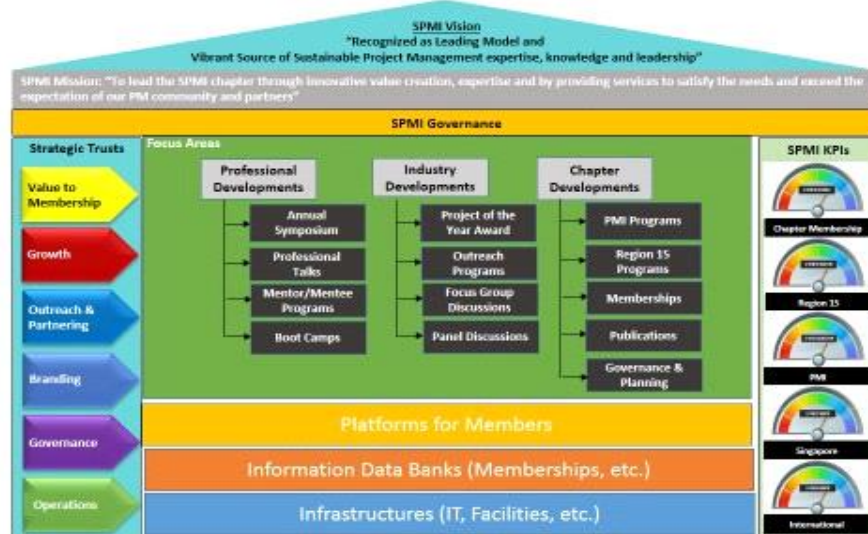
In term 2014-2015, with the help of volunteers and Executive Committee, a governance handbook was developed and launched based on the vision, mission and strategies pillars that governs the Chapter. The objective of the governance handbook is to provide the Chapter Board, Board Committees, and sub-committee members with an overview of the Chapter's Organisation Structure, Vision and Mission statements; a clear understanding of their roles and responsibilities; and a standard set of policies and procedures with which to achieve individual office bearer's goals. Mr. Jeffrey Tan Soon Lee and Mr. Sivakumar Venkatasubramanian for their brilliant efforts.

- Key Benefits of 3-Year Business Plan
- Communicate the Chapter's vision to its key stakeholders
- Support successful volunteer transition and succession planning
- Use supporting data to obtain key resources
- Channel chapter resources to objectives that are of priority

#### 3-Year Business Plan (2015-2016 to 2017-2018)

Building on the governance framework and strawman business plan developed during the term 2013-2014, the business plan was further enhanced during term 2014-2015 using the business plan framework developed below. The business plan developed using this framework will enforce governance based on the chapter's vision and mission; develop programs in each focus areas and construct infrastructures to support the focus areas based on the chapter's strategic trusts; and drive the chapter fulfil the KPIs stipulated in the business plan.

## SPMI 3-Year Business Plan (2015 – 2018) Overview



## Financial Report

PMI Singapore Chapter is in a sound financial position due to major contribution from Symposium and Symposium sponsorship, and REP advertisement. The audited Statement of Financial Position and Statement of Cash Flows for financial year 2014 (January 2014 to December 2014) are presented in Appendix 1 and 2.

I would like to thank to Mr. Praveen Dayal, Asst. Treasurer (Acting Treasurer) for smooth handling of this huge volume of payment transactions and ensuring timely payment to our suppliers.

## Membership

As the Singapore Chapter matures, we are also growing from strength to strength. As of December 2014, the Chapter has a membership of over 1859.



The stability in membership count was collectively achieved by the team by focusing on creating more value for the members by increasing the number and diversity of events made available for the members. Some of the initiatives and activities to drive membership rates that were initiated last term have been continued onto the current term are:

- Fees for members to attend the Chapter events were kept lower than for non-members thus translating in significant savings over the past year for new members
- Students and aspiring PMPs were encouraged to join through the development of additional targeted programs that would welcome them to the Chapter thus increasing the Chapter's membership and diversity

We are confident that as the value proposition for our members continues to improve so will the overall membership numbers. The leadership team is clear that it is not only important to get new members but that it is equally important to retain and nourish the existing membership. We look forward to yet improving the value proposition for our membership and more exciting times ahead.

### Sponsorship

The members of the Board of the PMI Singapore Chapter would like to acknowledge the wonderful support received through the year from the following organisations:

- BridgingMinds Network
- COMAT
- Curtin Singapore
- ESI International
- IIL Asia
- NUS-ISS-UXC Consulting
- PM-Partners Group
- Rally Software
- Stevenson Hureca
- Pinnacle Academy

Their active support are greatly appreciated and without which the activities of the Chapter would be severely restricted. On behalf of all of the Chapter's members, we say THANK YOU.

### Students Function

We sponsored a Gold Medal Award to School of Engineering, Republic Polytechnic. This will be awarded to students with good academic results.

#### **Cheque Presentation Ceremony—Donation to Republic Polytechnic Scholarships 31 Oct2014**



### Volunteer Contribution

The PMI Singapore Chapter relies on the dedication and passion of volunteers to offer members excellent programs and opportunities to expand their professional network. Several volunteers have contributed their time to support the operations of Chapter programming and services. Over 20 members of the Chapter served in nonelected roles, supporting the operations of Chapter programs and services. The Chapter would like to recognize and applaud the efforts of these volunteers as they work to promote the profession of project management.

Record number of Chapter volunteers participated in various activities this year. Some of the names are given below:

Ms. Sandra Friedel, Mr. Prasad Karnati, Ms. Jessica Sanchezsteele, Mr. Ramesh Rajangam and Mr. Balaji Sridharan

Eighteen (18) students from Republic Polytechnic (School of Engineering) The Logistics and Supply Chain Management Society (LSCMS) IG and the Operations, Project-Skills (Ops) IG helped out on both days at PMI Singapore Regional Symposium 2015. The students are namely:

Fu Ting Ting, Ye Xin, Nigel Leno Gasper, Rikesh S/O Ravindran, Arvind Kumar Pillai, Tan Li Ning Lynn, Teo Yanti, Loh June Yong, Gabrielle Tan Suan Choo, Eng Qi Hua, Carmen Fok Yi Ling, Teo Wei Qi, Regine, Neo Wei Sheng, Vivi Thalia Chia, Yong Hui Yee, Ryan Teo Wee Kiat, Wong Chun Kenn, Tan Shu Juan.

### Event Management and Management of Accounts

We have engaged ie IDEAS for event management and secretarial work. This has helped us to look at end to end event management covering event announcement and management, facilities, online registration and payment. I would like to thank ie IDEAS for the good support that they are providing to our operations and helping our members.

We also engaged SB Tan & Co to provide accounting services to us. The Chapter has grown and such professional accounting is now a minimum requirement. I would like to thank SB Tan & Co for the support they have provided to our operations.

## PROJECT MANAGEMENT INSTITUTE SINGAPORE CHAPTER

### STATEMENT OF FINANCIAL POSITION

*As at 31 December 2014*  
(Expressed in Singapore Dollars)

	<u>Note</u>	<u>2014</u> \$	<u>2013</u> \$
<b>EQUITY</b>			
Accumulated Surplus		<u>763,097</u>	<u>791,691</u>
Represented by:			
<b>NON-CURRENT ASSETS</b>			
Plant and Equipment	4	-	1,049
<b>CURRENT ASSETS</b>			
Trade Receivables	5	40,688	-
Other Current Assets	6	129,626	12,252
Fixed Deposits	7	602,612	470,000
Cash and Bank Balances	8	291,379	326,200
		<u>1,064,305</u>	<u>808,452</u>
<b>CURRENT LIABILITIES</b>			
Trade Payables	9	23,914	-
Other Payables and Liabilities	10	277,017	3,350
Provision for Taxation	15	277	14,460
		<u>301,208</u>	<u>17,810</u>
Net Current Assets		<u>763,097</u>	<u>790,642</u>
		<u>763,097</u>	<u>791,691</u>

## Appendix-1: Statement of Financial Position

## PROJECT MANAGEMENT INSTITUTE SINGAPORE CHAPTER

### STATEMENT OF CHANGES IN FUNDS For the financial year ended 31 December 2014 (Expressed in Singapore Dollars)

	<u>Accumulated Surplus</u> \$
Balance as at 01 January 2013	574,550
Total surplus for the year	<u>217,142</u>
Balance as at 31 December 2013	791,692
Total loss for the year	<u>(28,595)</u>
Balance as at 31 December 2014	<u><u>763,097</u></u>

## PROJECT MANAGEMENT INSTITUTE SINGAPORE CHAPTER

### STATEMENT OF INCOME AND EXPENDITURE For the financial year ended 31 December 2014 (Expressed in Singapore Dollars)

	<u>Note</u>	<u>2014</u> \$	<u>2013</u> \$
<b>Continuing Operations</b>			
Revenue	11	119,941	655,820
Interest Income	12	6,507	5,541
Other Income	13	6,888	15,586
Administrative Expenses		(158,381)	(401,995)
Other Expenses		-	(35,915)
<b>(Loss)/Surplus before tax</b>	14	<u>(25,045)</u>	<u>239,037</u>
Income tax expenses	15	(3,550)	(21,895)
<b>(Loss)/Surplus for the year</b>		<u><u>(28,595)</u></u>	<u><u>217,142</u></u>



**PROJECT MANAGEMENT INSTITUTE SINGAPORE CHAPTER**

**STATEMENT OF CASH FLOWS**

*For the financial year ended 31 December 2014  
(Expressed in Singapore Dollars)*

	<u>2014</u>	<u>2013</u>
<b>Cash Flows from Operating activities</b>	<b>\$</b>	<b>\$</b>
Surplus/(loss) before tax of the year	(25,045)	239,037
<u>Adjustments for:</u>		
Depreciation	1,049	1,486
Interest Income	(6,507)	(5,541)
<b>Operating cash flows before movements in working capital</b>	<u>(30,503)</u>	<u>234,982</u>
<b>Movements in Working Capital</b>		
Trade Receivables	(40,688)	-
Other Current Assets	(117,373)	(10,862)
Trade Payables	23,914	-
Other Payables and Liabilities	273,668	(9,787)
<b>Cash generated from operations</b>	<u>109,018</u>	<u>214,333</u>
Income taxes paid	(17,734)	(10,022)
<b>Net cash generated from operating activities</b>	<u>91,284</u>	<u>204,311</u>
<b>Cash Flows from Financing activities</b>		
Interest Received	6,507	5,541
<b>Net cash generated from financing activities</b>	<u>6,507</u>	<u>5,541</u>
<b>Net increase in cash and cash equivalents</b>	97,791	209,852
Cash and cash equivalents at the beginning of year	796,200	586,348
<b>Cash and cash equivalents at the end of year (note 7 &amp; 8)</b>	<u><u>893,991</u></u>	<u><u>796,200</u></u>

**Appendix-2: Statement of Cash Flows**

S.N.	Date	Type	Event Organized /Participated
1	26-Jun-14	PDEV	Singapore Personal Data Protection Act (PDPA): What you cannot miss in your IT systems and projects?
2	30-Jul-14	REP	REP Breakfast
3	26-Aug-14	PDEV	Successful Influencing Skills For Project Managers
4	17-Sep-14	FG	The Name of the Game is Risk!
5	23-Sep-14	PDEV	Change, Results and Presentations for Positive Business Results
6	15-Oct-14	FG	Where did my time go?
7	29-Oct-14	PDEV	Mining For Gold! Facilitations Skills for Productive Meetings, Teams, Projects, Client Meetings, & Staff Sessions
8	19-Nov-14	FG	Project Success: What is it, how do we measure it, and how do we make it happen?
9	22-Nov-14	BC	1 Day PgMP Boot Camp
10	02-Dec14	PDEV	Project Cost Control - an underrated knowledge area for Project Managers
10	03-Jan-15	S&N	Community Outreach to AWWA Elderly Services
12	20-Jan-15	PDEV	Teams: Why they are not sum of their members
13	06-Feb-15	S&N	Annual Members' Night 2015
14	03-Mar-15	Panel	Effective business transformation - how to deliver this through sourcing and project management
15	25 to 28-Mar-15	Mega	Regional Symposium 2015, PMI Singapore
16	24-Apr-15	General	Annual General Meeting (AGM)
<b>PDEV: Professional Development</b> <b>S&amp;N: Social and Networking</b> <b>General: General Meeting</b>			<b>FG: Focus Group</b> <b>Panel: Panel Discussion</b> <b>REP: Registered Education Provider</b>

## Appendix-3: List of Events

**5.0 Introduction of the Nomination and Election Committees.** Rama introduced the following Committee Members and acknowledged their efforts in supporting the Annual Elections:

**5.1 Nomination Committee.**

Sarbojit Bose

Prasad Karnati

Abhilash Vija

**Election Committee.**

Mohanapriya D.

Jeffrey Tan

Praveen Diyal

**6.0 Introduction of the Nominees.**

**6.1** The following Nominees were unopposed for the Executive Committee:

Umesh Ursekar - President

Rama Mamidi - Vice President

Chim Hock See - Vice President

Michael DiDonato - Honorary Secretary

Rashid Mohiuddin - Honorary Assistant Secretary

Ramesh Rajangam - Honorary Treasurer

Ganesh Ramanathan - Honorary Assistant Treasurer

**6.2** The following ten (10) Nominees ran for nine (9) Board Member Positions:

John Lee Ching Lee

Aik Hoe Seow

Supaya

Deepti Monga

Mani Senthilnathan

Aishwarya Prasad

S. Harihara Subramanian

Jessica Sanchez

Raghaven Surianarayanan

Gary Ong

6.3. Nominees for Auditor. Nominees for Auditor come from the floor at the AGM. There were four (4) Nominees identifying themselves to stand for election of the two (2) Auditor positions.

Sarbojit Bose      Proposed by: Jeffrey Tan / Seconded by: Jessica Sanchez

Arun                Proposed by: Ramesh / Seconded by: Senthil

Kalandar           Proposed by: Harshaa / Seconded by: \_\_\_\_\_

Brian Alves        Proposed by: \_\_\_\_\_ / Seconded by: \_\_\_\_\_

**(Note: Election Committee received the Voting Slips from the Chapter Members to conduct vote counting. Results shown after Proposed Constitution Changes)**

## 7.0 Proposed Constitution Changes.

Present Clause #	Current Clause	New Clause	Reason	Proposed	2nd	For	Against
5.16, 5.17 & 10.1.1	5.16, 5.17 & 10.1.1	5.1.6, 5.1.7 & 10.11	Renumber due to typo error	Arun	Aish		0
New	New	7.11 The term of office of the Trustee shall be three (3) years from the date of the AGM.	To put a term limit to Trustees (same as clause 7.9)	Ramesh	Hari		0
New	New	7.12 All the Trustees may be elected for no more than a maximum of nine (9) consecutive years on the Trustee Committee, in general and there shall be a lapse of at least one (1) year before he/she serves again on the Trustee Committee.	To put a term limit to Trustees (same as clause 7.10)	Supaya	Sarbojit		0
7.11 & 7.11.1 to 7.11.5	SOPs	7.13 & 7.13.1 to 7.13.5	Renumber due to new proposed clause 7.12	Mike	Rashid		0
9.18	The first item and order of the items on the agenda shall be determined by the Executive Committee and voted for adoption by the Society's members at the start of the General meeting (after getting the required quorum as outlined in Section 10.8 and 10.9). A simple majority by show of hands will approve the agenda for the meeting.	In case there is a change in the published agenda (as mentioned in Section 10.6), the Executive Committee should inform the Society's members at the start of the General Meeting.		Suria	Andrew (2313864)		0

### **8.0 CCR - Continual Certification Requirements Update**

8.1 Total for PMI Programs.

8.2 Role Study.

8.3 Exam Module (4th Qtr 2015).

8.4 CCR Quad Chart.

8.5 Current Education.

8.6 Focus Model - Leadership, Technology Project Management, Strategic & Business Management.

8.7 Changes.

8.8 Questions / Answers. (Reseena / YeYoon).

### **9.0 Election Committee Results.**

9.1 **CONGRATULATIONS** to the below listed Board Nominees receiving the nine (9) highest votes and being elected to the 2015-2016 Board:

John Lee Ching Lee (133)

Jessica Sanchez (125)

Aishwarya Prasad (123)

Aik Hoe Seow (120)

Deepti Monga (110)

Supaya (104)

Mani Senthilnathan (93)

Raghaven Surianarayanan (90)

S. Harihara Subramanian (82)

9.2 **CONGRATULTIONS** to the below listed Auditor Nominees receiving the two (2) highest votes and be elected to the 2015-2016 Board:

Brian Alves (81)

Sarbojit Bose (56)

### **10.0 Introduction of the 2015-2016 Executive Committee and Board Members.**

All Executive Committee Members who ran unopposed and the nine top vote getters were introduced.



### 11.0 Any Other Business (AOB).

#### 11.1 Proposed to purchase a property for SPMI's use:

To consider and if thought fit, resolve by way of an ordinary resolution that the Executive Council be empowered to purchase a property for SPMI's use at the cost not exceeding S\$750,000/- or any other amount as the AGM may decide to be financed from SPMI's internal fund/Fixed Deposits and to empower the Executive Council to discuss, negotiate, review the location, size, cost and to appoint property agent and sign the Sale and Purchase agreement.

#### Benefits:

- \* Our funds in the Fixed Deposit earn very little interest
- \* Property market is showing downward trend - A good time to purchase!
- \* Potential to earn rental income / Use for Members benefits
- \* Good appreciation / Capital Gains over a long term

#### The following are some of the sample properties available as on 02/Apr/2015:

Location: The Plaza, 7500 Beach Road

Size: 320 Sq ft

Price: S\$700,000/-

URL: <http://www.commercialguru.com.sg/listing/18701407/for-sale-the-plaza>

Location: Icon @ Changi, 228 Changi Road

Size: 431 Sq ft

Price: S\$700,000/-

URL: <http://www.commercialguru.com.sg/listing/18570812/for-sale-icon-changi>

Location: People's Park Center, 101 Upper Cross Street

Size: 431 Sq ft

Price: S\$605,000/-

URL: <http://www.commercialguru.com.sg/listing/17234625/for-sale-people-s-park-centre>

Result: AGM determined to table this item to a later time to review this again.

#### 12.0 Conclusion of the AGM. The AGM concluded at 9:10pm.

Recorded by: Secretariat via Google Drive (not used)

Reviewed/Vetted by: Michael A. DiDonato, Honorary Secretary  
Rashid Mohiuddin, Honorary Assistant Secretary